



# Grapevine Productions Djs & Entertainment

615 Bristle Lake Circle - Brownsburg, Indiana 46112  
Phone (317) **852-3353** Google 260-547-2732 [www.grapevinedj.com](http://www.grapevinedj.com)



## Reception Planner Page I

Wedding Date \_\_\_\_\_ Ceremony end time \_\_\_\_\_ Guest arrival time \_\_\_\_\_ DJ Start time \_\_\_\_\_ End Time \_\_\_\_\_

**Spouse Name** \_\_\_\_\_ **Spouse Name** \_\_\_\_\_

Phone Numbers including cell phone numbers \_\_\_\_\_

E-mail addresses \_\_\_\_\_

Wedding Planners name and phone \_\_\_\_\_

Name and **ADDRESS** OF VENUE \_\_\_\_\_ FLOOR# \_\_\_\_\_

Venue Contact Person & Phone # \_\_\_\_\_

In the following section, please select or delete specific ceremonies you'd like the DJ to orchestrate. Please feel free to add special instructions.

☐ YES ☐ NO **Introduction wedding party** Song \_\_\_\_\_

How would you like to be introduced? \_\_\_\_\_

☐ YES ☐ NO **Welcome Speech By:** \_\_\_\_\_

☐ YES ☐ NO **Blessing By:** \_\_\_\_\_

☐ YES ☐ NO **Cake cutting Song** \_\_\_\_\_

☐ YES ☐ NO **Toasts** Champagne poured for all guests? ☐ YES ☐ NO Head table only ☐

Who will be giving the toast(s)? \_\_\_\_\_

**Bouquet Toss** ☐ YES ☐ NO Song \_\_\_\_\_

**Garter Toss** ☐ YES ☐ NO Song \_\_\_\_\_

### Ceremonial Dances

Please list Song Title & Artist

☐ YES ☐ NO **First Dance:** \_\_\_\_\_

☐ YES ☐ NO **Father – Daughter Dance:** \_\_\_\_\_

Fathers Name \_\_\_\_\_

☐ YES ☐ NO **Mother – Son Dance** \_\_\_\_\_

Mothers Name \_\_\_\_\_

☐ YES ☐ NO **Bridal Party Dance:** \_\_\_\_\_

☐ YES ☐ NO **Other Special Dance:** \_\_\_\_\_



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## Reception Planner Page 2

Preferred attire for Disc Jockey ☐ Formal (Tuxedo) ☐ Semi-Formal (Suit and Tie) ☐ Casual

This event is taking place ☐ Indoor ☐ Outdoors ☐ Tent ☐ Stairs ☐ Elevator

Buffet ☐ Sit Down ☐ Hors d'oeuvres ☐ Alcohol ☐ - Will the bar be closed during dinner? (circle) Yes No

Time guests will arrive \_\_\_\_\_ Time Bride and Groom will arrive \_\_\_\_\_

Approximate number of guests \_\_\_\_\_ Number of kids under 12 \_\_\_\_\_

Time dinner will be served? \_\_\_\_\_ Dance lighting wanted ☐ YES ☐ NO ☐ Will discuss with DJ

Are you interested in up lighting? ☐ YES ☐ NO ☐ Will discuss with DJ Color(s) \_\_\_\_\_

Photographers Name/Phone \_\_\_\_\_ Videographers Name/Phone \_\_\_\_\_

**Music Format** Please indicate the type of music you would like during the cocktail and dinner hours with a  
C (Cocktail) and/or D (Dinner)

\_\_\_ Big Band/Jazz \_\_\_ Instrumental Piano & Guitar \_\_\_ Lite Rock \_\_\_ Adult Contemporary (Buble, Mraz, Adele, Jack Johnson)

\_\_\_ Grapevine's Choice \_\_\_ Rat Pack / "Sinatra style" Other: \_\_\_\_\_

Please check the types of dance music you believe your guests would enjoy throughout the event.

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Current Top 40          | <input type="checkbox"/> Indie  | <input type="checkbox"/> Latin (specify) <input type="checkbox"/> Polkas   |
| <input type="checkbox"/> Adult Contemporary      | <input type="checkbox"/> Disco  | <input type="checkbox"/> Rumba <input type="checkbox"/> Tango <input type="checkbox"/> Cha-Cha <input type="checkbox"/> Samba                |
| <input type="checkbox"/> Rock + Roll 80's / 90's | <input type="checkbox"/> Big Band / Ballroom                              | <input type="checkbox"/> Meringue <input type="checkbox"/> Salsa <input type="checkbox"/> Waltz <input type="checkbox"/> Other _____         |
| <input type="checkbox"/> Classic Rock (70's)     | <input type="checkbox"/> Blues  | <input type="checkbox"/> Other ethnic dances (specify) _____   |
| <input type="checkbox"/> Oldies (50's 60's)      | <input type="checkbox"/> Rhythm and Blues / Funk                          | <b>Would you like us to take requests? YES <input type="checkbox"/> NO <input type="checkbox"/></b><br>Percentage of requests to play _____% |
| <input type="checkbox"/> Motown                  | <input type="checkbox"/> Country <input type="checkbox"/> Limited Country |  |
| <input type="checkbox"/> Hip Hop                 | <input type="checkbox"/> Reggae   |  |

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☐ NONE ☐ Electric Slide ☐ Conga/Train line

☐ Wobble ☐ Block of Cheese (5 minute medley of all novelty songs)

☐ Cha Cha Slide

### Level of interaction

☐ Cupid Shuffle

☐ We want a **VERY** fun interactive DJ = Ice breakers, games, props, guest interaction

☐ Macarena

☐ We want a **somewhat** interactive DJ = Maybe 1 ice-breaker, takes requests

☐ Chicken Dance

☐ We want a fun but **reserved** Dj = No games but make sure guests enjoy themselves

☐ YMCA

☐ We want \_\_\_\_\_

Honeymoon destination? \_\_\_\_\_ Date of departure \_\_\_\_\_

# Grapevine Productions DJs & Entertainment

Planning page 3.

PLEASE PRINT CLEARLY AND **FO-NET-TICK-LEE** (Spelling does not matter)

Parents of the ☐ Bride ☐ Groom

Continue Parents :

Parents of the ☐ Bride ☐ Groom:

Continue Parents:

Usher(s):

Bridesmaid & Groomsman (1):

Bridesmaid & Groomsman (2):

Bridesmaid & Groomsman (3):

Bridesmaid & Groomsman (4):

Bridesmaid & Groomsman (5):

Bridesmaid & Groomsman (6):

Bridesmaid & Groomsman (7):

Bridesmaid & Groomsman (8):

Bridesmaid & Groomsman (9):

Bridesmaid & Groomsman (10):

Maid/Matron of Honor & Best Man:

Flower Girl(s) & Ring bearer(s):

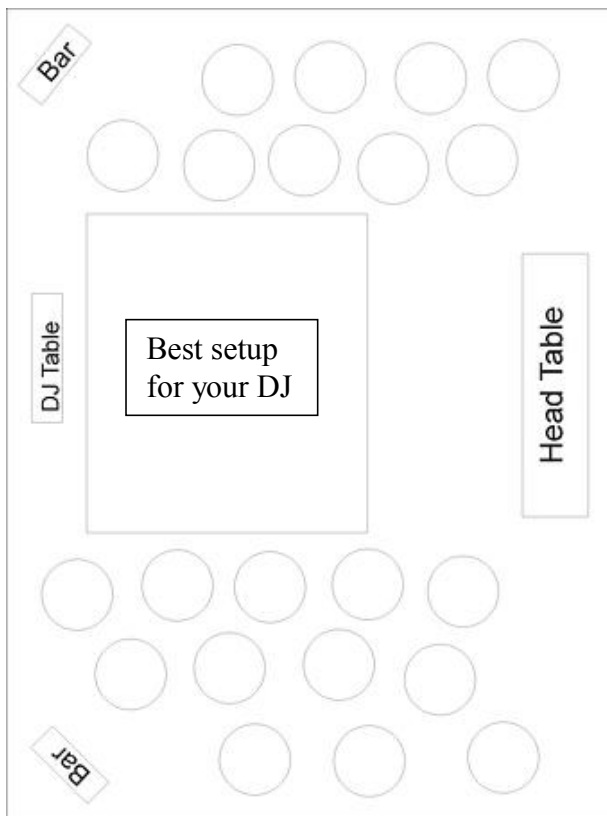
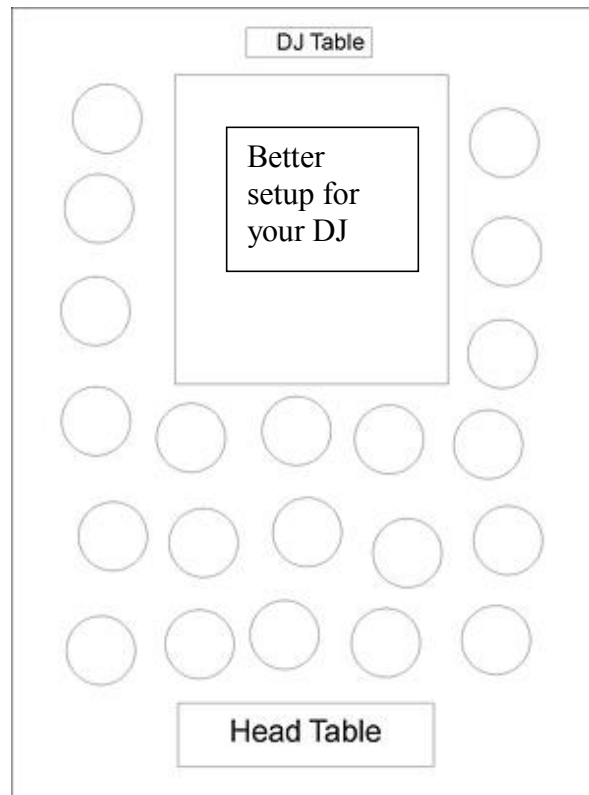
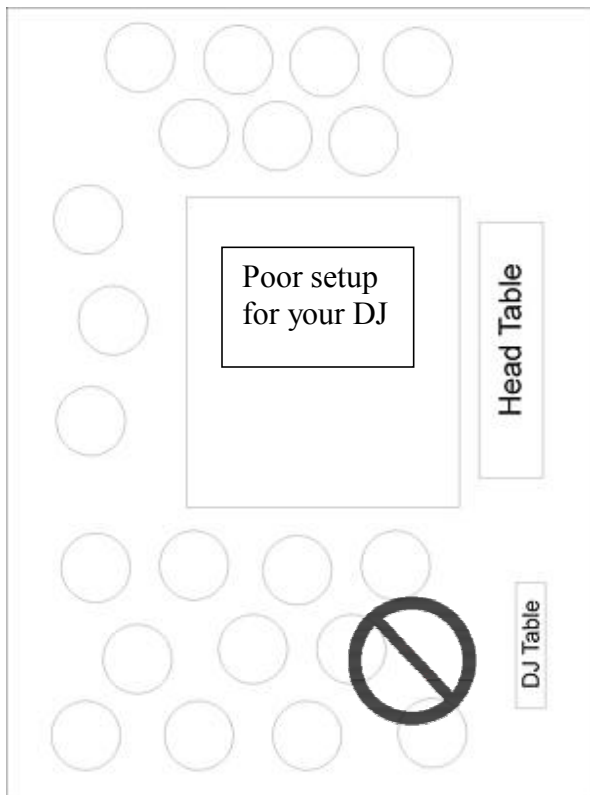
Married couple:

How would you like to be introduced? (1) Mr. and Mrs. Jack and Jill Jones (2) Mr. and Mrs. Jack Jones  
(3) Jack and Jill Jones (4) Jill and Jack 5.(other) \_\_\_\_\_

\_\_\_\_\_

Introduction Song(s) \_\_\_\_\_

\_\_\_\_\_



Please keep in mind that the relationship of our equipment setup to the dance floor is a very important factor for us to make your event as entertaining as possible. Speaker placement, dance lighting, volume and quality of sound is why we request that your venue have our setup **as close to the dance floor as possible.**

Please note that the our setup area is a **request** that will help us perform our service the best way possible.

We will be happy to work with you and your venue if you have different setup ideas or requirements.